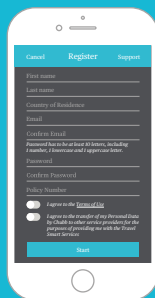# CHUBB®

Chubb Travel Smart eLearning launch guide

Our powerful business travel app is now even smarter with the introduction of integrated eLearning. Covering important topics from terrorism and staying healthy through to cybercrime and high risk locations, you can get to know the risks and the steps you should take to avoid them.
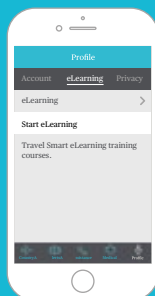
How does it work?

1 Access Chubb Travel Smart as normal, either via the app or desktop.

If not yet registered, simply complete the online *registration form.* Or register within the app.

2 Then you're ready to start learning! For desktop users, click 'eLearning' at the top of the left-hand menu. For app users, click 'Profile' in the bottom right menu, then click 'eLearning'.

3 All modules are available in five different languages, which can be selected from the starting page.

4 Select the module covering the subject you're interested in.

5 Watch the short introductory video before continuing through the module.

6 The status bar will tell you how you're progressing. You have the option to navigate forward and back.
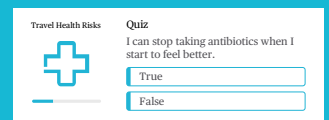
7 Click the tick to finish the module and begin the short quiz.

8 If you're unsure of the answer, simply click the lightbulb icon for information relating to a specific question.

9 The status bar will tell you how far you're progressing through the quiz.

10 Once you have successfully completed a module, you will receive a merit and a downloadable e-Document containing useful information so you're ready for your next trip! All completed modules are logged against your user account.

Smarter solutions for Risk and HR Managers

If you are responsible for managing duty of care around employee travel, the new eLearning in Chubb Travel Smart delivers some powerful features:

- See all employee eLearning activity in one place
- Track employee progress and measure performance
- Use alerts and notifications to promote specific modules
- Incentivise and run competitions through the merit function

Chubb. Insured.℠