

Plastic & Foam Construction Materials

(PFCM) Work Permit Application

Important Information

To be used when installing, repairing or making penetrations through any plastic building materials. This covers, but is not limited to, Expanded Polystyrene or any other foam panels, spray on foam insulation, PVC panels etc.

This Permit is to be read in conjunction with Chubb PFCM Work Permit Instructions. Precautions indicated must be adhered to without exception.

Section 1 - General Details			
Building:		Area/Department:	
Equipment to be Used:			
Description of Work:			
Personnel Involved:			
Section 2 - Authorisation (Manager, Supervisor or Authorised Individual)			
Permit begins:		Time:	
Permit expires:		Time:	
Authorised By:		Position:	
Signature of Employee:			
Date:		Time:	
Section 3 - Work Acceptance (Individual responsible for completing the work)			
I have been briefed and I understand the work to be performed. I am fully aware of the safety precautions and agree to abide by these precautions.			
Accepted By:			
Section 4 - Standard Precautions (Check each item carefully)			
<input type="checkbox"/> Where installed, the Fire Sprinkler System is to be fully operable and in service.			
<input type="checkbox"/> Those doing the work are trained and competent in the works covered by this Permit and in the use of fire fighting equipment and company emergency procedures.			
<input type="checkbox"/> Penetrations through the panel should be avoided where possible but where necessary all cables and services which pass through should be contained within a non-combustible housing and opening sealed with fire stopping. Particular care is necessary to ensure cables are not exposed to damage through contact with metal facings at cable entry points.			
<input type="checkbox"/> Only slow speed drilling/cutting methods (manual preferably) are to be used. Powered cutting or drilling is not to be permitted unless precautions to minimise hot cuttings and swarf (e.g. slow speed) are in place. These are to be outlined under Special Precautions below.			
<input type="checkbox"/> Welding or grinding or other hot work is not to be undertaken at any time on PFCM.			
<input type="checkbox"/> All tools and equipment are checked & in good condition. All blades and cutting surfaces must be properly sharpened and of correct material for task to be undertaken.			
<input type="checkbox"/> The work area is checked and is free of combustible and flammable materials.			
<input type="checkbox"/> A Fire Extinguisher and/or Hose Reel is always available at the PFCM work area.			
<input type="checkbox"/> The Department Manager or Supervisor is notified of the intent to work.			
<input type="checkbox"/> No exposed foam cores or easily ignited faces are left exposed at end of work day.			

Section 5 - Special Precautions (List any additional requirements necessary prior to work commencement)

Section 6 - Final Inspection (Manager, Supervisor, or Authorised Individual)

I certify that I have checked the area at the completion of the work. All penetrations were found to be sealed & no exposed foam core or other hazardous conditions were noted. All cuttings, swarf and other waste have been removed.

- All penetrations are sealed and no internal core is left exposed.
- Waste material has been removed and disposed of safely outside the building.

Inspected By:		Position:	
Signed:			
Date:		Time:	

About Chubb in Hong Kong SAR

Chubb is the world's largest publicly traded property and casualty insurer. With both general and life insurance operations, Chubb has been present in Hong Kong SAR for more than 90 years via acquisitions by its predecessor companies. Its general insurance operation in Hong Kong SAR (Chubb Insurance Hong Kong Limited) is a niche and specialist general insurer. The company's product offerings include Property, Casualty, Marine, as well as Accident & Health programs for large corporates, mid-sized commercial and small business customers. Over the years, it has established strong client relationships by offering responsive service, developing innovative products and providing market leadership built on financial strength.

More information can be found at www.chubb.com/hk.

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